

STAT

Copy 1 of 5.

23 November 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

SUBJECT :  - Travel Claim for 16 Nov 55.

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1. It is requested that subject employee's 144.1 account be credited in the amount of \$63.99. The difference between this claim and the related travel advance of \$75.00, drawn on 15 November 1955, has been liquidated by a refund of \$11.01. (See Receipt No. C-1344, dated 17 November 1955.)

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$63.99. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCI-Proj 77-56	6-1004-10-001	02.1	\$ 63.99

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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Authorized Certifying Officer  
Project Comptroller

Distribution:

1A2 - Addressee

3 - Voucher file

4 - Subject's file

~~5~~ - Chrono

JHS/ht

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